

Governing Body Meeting 13 September 2018

Report from the Chair of the Public Engagement & Equalities Forum (PEEF)

Date of Meeting(s) reported: 21 August 2018

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### **Main issues discussed**

The forum received a report on progress on the public engagement workplan for 2018/19, Lewisham People's Day, the CCG Public Reference Group, the Lewisham Health and Care Partners Engagement event and discussed revised PEEF Terms of Reference.

- **Public Engagement Workplan 2018/19 progress report**

The report included a summary of activities completed, scheduled activities, further priorities and outcomes so far.

The forum were pleased to note several areas in which there has been significant progress against the objectives so far, notably:

- increasing awareness of the context in which we are operating
- increasing awareness of the range of services provided by pharmacies
- improving awareness of the importance of self-help and self-care
- increasing understanding of the range of primary care services available and which service to access and when
- involving local people and community organisations in plans to transform care for people who are frail.

It was noted that we need to ensure we evidence the progress and the outcomes publicly on our website and feed back to the people we have involved and engaged with.

- **Lewisham People's Day**

The forum received an update on the successful marquee we coordinated at People's Day. The marquee included stalls from each of Lewisham Health and Care Partners under a banner of the NHS and the Council working together. Despite the event clashing with the England v Sweden World Cup football match attendance was still good and stallholders engaged with a significant number of residents, raising awareness of priority areas and of the NHS and Council working together in a more coordinated way. The CCG had 3 stalls focusing on the NHS70 anniversary, cancer prevention and selfcare and included several creative activities to engage with residents including games, health MOT questionnaires, blood pressure tests and health related crafts for children.

- **Public Reference Group (PRG) update**

The CCG has had an excellent response to the recruitment campaign for new members to form the second cohort of the PRG. Interviews will be completed in September and it is

expected that the new members will begin their induction in October 2018 and join the existing group for their final meetings at the end of 2018.

- **Lewisham Health and Care Partners engagement event**

The CCG is leading on organising an event with our partners that will bring together staff from across the partners and members of the public to discuss and inform transformation plans. The event will be held on 17 October at Deptford Lounge, SE8 4RJ, from 6-9pm. Further details of the event will be advertised soon.

- **Updated Terms of Reference**

The forum discussed a draft updated Terms of Reference. The main changes are to incorporate requirements under NHS England's Improvement and Assessment Framework domain of public and patient participation, to strengthen the requirement for engagement plans to be considered by the forum at an early stage of commissioning plans, and updating the membership to reflect changes to the Governing Body and Senior Management Team.

The Terms of Reference will be discussed with Clinical Directors and the CCG Senior Management Team and then brought to a Governing Body meeting for approval.

## **Challenges**

The forum's discussions highlighted the ongoing challenge in developing the CCG's approach to public engagement and moving along the 'engagement ladder'. To do this we need to identify further opportunities to build on recent examples where we have moved from 'informing' to 'involving' and 'collaborating'.