

**A meeting of the Governing Body
2nd May 2013**

**ENCLOSURE 9
CCG PROSPECTUS BRIEFING**

RESPONSIBLE LEAD: Charles Malcolm-Smith, Head of Strategy & Organisational Development

AUTHOR: Charles Malcolm-Smith, Head of Strategy & Organisational Development

RECOMMENDATIONS:

The Committee is asked:

- to note planned process for developing and agreeing the CCG's prospectus for 2013-14

SUMMARY:

The purpose of the report is to provide information on the process being undertaken for a prospectus to be developed for publication by 31st May 2013.

KEY ISSUES:

'Everyone Counts: Planning for Patients 2013-14' requires that every CCG publishes its prospectus for its local population by 31st May. There is no further guidance on what it should contain though it is an opportunity to support the establishment and launch of the CCG by summarising its core purpose, vision and priorities for 2013-14.

Suggested initial content areas are:

- The CCG's commissioning responsibilities
- Our purpose, values and ambition
- The health story of Lewisham (population)
- Priorities: strategic themes, local priority outcomes, QIPP plan areas, main areas of spend
- Working in partnership
- Our membership
- Engagement plans

Drafting of the prospectus will be led by the Head of Strategy & Organisational Development.

Publication in the first instance will be on the CCG's public website by 31st May. A final draft will be presented to the Delivery Committee for agreement on 16th May.

CONSULTATION HISTORY:

- The prospectus will reflect plans and prioritisation that has been undertaken with members of the Governing Body
- The Strategy & Development Committee has endorsed the strategic framework and priority areas.
- The CCG membership forum has received updates on the development of the strategic framework and priority areas

PUBLIC AND USER INVOLVEMENT:

- A public engagement event was undertaken in January on the CCG's strategy and priority areas

Public Sector Equality Duty

The general equality duty requires public sector bodies, in the exercise of their functions, to have due regard to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct that is prohibited under the Equality Act 2010
- Advance equality of opportunity between people who share a relevant protected characteristic and people who do not share it
- Foster good relations between people who share a relevant protected characteristic and those who do not share it

Delivery of the equalities duty will be reflected in prioritisation and planning.

STAKEHOLDER INVOLVEMENT

The prospectus will be distributed to all stakeholders.

RESPONSIBLE LEAD CONTACT:

Name: Charles Malcolm-Smith

E-Mail: charles.malcolm-smith@nhs.net Address: Lewisham CCG, Cantilever House

Telephone: 020-7206-3246

AUTHOR CONTACT:

Name: Charles Malcolm-Smith

E-Mail: charles.malcolm-smith@nhs.net Address: Lewisham CCG, Cantilever House

Telephone: 020-7206-3246