

PUBLIC REFERENCE GROUP (PRG)

Wednesday 15th May 2019 at Town Hall Chambers Room 304

PRG MINUTES

Members Present

Alex Camies (AC)	Member, PRG
James Campbell (JC)	Interim Co-Chair, PRG
Graham Carter (GC)	Member, PRG
Neville Fernandes (NF)	Member, PRG
Jude Ibe (JI)	Member, PRG
Adrian Ingram (AI)	Member, PRG
Rosie Jackson (RJ)	Secretary, PRG
Juliet McCollin (JMc)	Member, PRG
Mabel Nwoko (MNw)	Member, PRG
Michelle Nembhard (MNe)	Interim Co-Chair, PRG
Tony Pilkington (TP)	Member, PRG
Keith Walton (KW)	Member, PRG
Russell Cartwright (RC)	Head of Communications and Engagement
Anne Hooper (AH)	Lay Member
Teresa Rodriguez (TR)	Engagement Officer

Apologies

Husseina Hamza (HH)	Member, PRG
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In attendance BSL Interpreter

Speakers

Rachael Crampton (RCr) Programme Manager, Lewisham Health Care Partners CCG
Danielle Gibbons (DG) Information Governance Compliance Manager

1. Welcome, purpose and conflict of interest

JC welcomed all, apologies noted.

Minutes agreed. Minutes will not be reviewed and commented on at each meeting; they are now sent out to group members in advance and any comments or amendments are to be emailed to TR before the next meeting.

TR reminded group members that she had emailed a conflict of interest declaration form, each PRG member is required to sign and return to her. If anything changes after

declaration signed, i.e. a future agenda item raises a conflict of interest this is to be declared at the time.

Action: Members who have not signed and returned conflict of interest form please return to TR asap.

2. Waldron Health Centre Regeneration

Rachael Crampton (RCr) outlined the rationale and the plans for Waldron Health Centre Project. An initial £1 million (section 106, health regeneration monies) has been allocated. Further funding may be sought from NHSE, this will depend on the outcome of a full business case.

The project aims to improve usage of the building, improve security and access and to develop the centre into a community hub. RCr is managing the project and will be working with architects, service providers in health and social care with input from service users, local groups and community and PRG. It is envisaged to be a 2-year project RCr roughly outlined current use of the building on each of the 3 floors.

The project has commenced with development of the 3rd floor which is a staff only area. Social Care will move in which will enable implementation of the new Care at Home model with Social Workers (SW), District Nurses and others in these teams integrating. The work on the 3rd floor will include transforming the office space into a full open plan area, with facility to increase capacity for staff from 68 to 80, the area will be similar to Laurence House with hot desk approach, laptops, docking stations and improved audio visual systems which will enable virtual meetings and integrated working.

Time scale; Neighbourhood 1SW team will have moved in by the start of September and work on 3rd floor to be completed by end of August. This will involve moving some of the teams based on 3rd floor to different areas.

RCr will be developing communication and engagement and aims to begin with team meetings from June/July.

RCr would welcome the support of PRG, mainly with the ground floor stage of project and to involve local and voluntary group to develop the Waldron into a lively community hub.

JC asked what RCr would like from PRG members; RCr asked the group for their initial thoughts and suggestions of who she should be engaging with.

Thoughts and suggestions from members included:

- Access, including increased disabled parking
- Security
- Improvement to outside environment
- Ecological issues including car charging point
- Meets needs of users with hearing impairment, improve technology. Provision of remote interpreter via ipad.
- Users of Albany Centre
- 999 club Deptford

- NDC, 170 New Cross Road, All Saints Church New Cross Gate
- Representation of ethnic groups e.g. African, Vietnamese, Spanish speaking South American community
- Include easy access to HIV testing
- Health checks/**prevention** to be at forefront (Lead on prevention is Fiona Kirkman)
- Smoking cessation
- Pod for self-checking of weight and blood pressure
- Signposting to other services/appropriate use of services
- Disability hub
- Involve CYP in the development of services e.g. Deptford Green School, Lewisham College
- Outside gym
- Ensure local community know what and where Waldron is
- Welcoming hub to all with health information, signposting and prevention
- Ensure meets needs of community with disabilities
- Involve Young Mayor/Deputy Young Mayor
- Review opening hours

JMc said she did not feel she was able to make informed suggestions at this stage as she is not very familiar with the Waldron; it was suggested that a future PRG could be held at Waldron, or members could visit the premises.

Action: RCr to provide feedback on next steps to the group.

Progress of actions from previous minutes & 'you said, we did' update

'you said we did' TR will update colours using traffic light system

Update from Subgroups

Mental health (MN and AI) have been active, TR asked for notes/updates from groups be sent to her. MNe explained mental health in progress, decisions not yet made. Focus on access to services, currently many ways to access mental health services. Strategy aims for a single front door from which a person will be signposted to appropriate service.

Action TR to send out information re subgroups to all PRG members to clarify who is on what group. It seems some may have missed signing up to groups. MNw expressed that she is keen to join CYP subgroup.

PRG members unclear on who is in which group.

Action: PRG members to respond to TR to sign up to subgroup.

CYP subgroup, a pre meet with subgroup and CYP commissioner has been proposed before the CYP commissioner attends PRG group. JC suggested a telephone conference call. RJ agreed to this. Membership to be clarified currently it seems it is JC, RJ and MNw.

Community Festivals Phoenix festival, TR thanked all who supported this community day - HH, JMc, MNw, GC. Consensus from all there was it had been a good day with proactive engagement.

Next is Downham Day on Saturday 8th June. RJ attending as PRG support. Health focus at this event will include Diabetes, Clean Air Day, COPD, asthma and healthy eating.

Pharmacy First logo PRG members were asked to give their opinion by voting for one of the logos that has been produced for pharmacy first scheme. Several members found the suggested logos were not suitable. TR will feedback suggestions to the Medicines Management team.

PRG payment TR suggested that payment may be timelier if it were paid directly into PRG member's bank accounts and not by cheque.

Action TR to ask members whether they would like payment to be paid into their bank account and send a form for members to send their banking details to enable payment system to be set up.

AOB

GC raised concern re an issue. He has noticed advertising for patients to sign up to have prescription medicines sent to them by post from a warehouse without involvement of the patient's GP. TR will raise this issue with the Medicine Management team.

Jl asked whether the 6 London Boroughs have agreed the framework for the merging RC replied that discussions have taken place and there is a meeting in the days following this PRG meeting.

AC asked whether there were any plans for increased physiotherapists, pharmacists, specialist nurses or paramedics to surgeries. AH believes that this is part of desired future Primary Care Network. AH suggests that some practices do employ paramedics and South Lewisham has a pharmacist as part of the Practice team.

JC said that Clean Air for Catford, event to be held at Torrison Road library on 20th June 6.45 – 7.15. Rosamund Kissi-Deborah will be attending.

JC closed the PRG meeting.

The second part of the meeting 11.30 – 12.30 is allocated to **IG training** for those of the group who have not yet completed the training. This will enable PRG members to be set up with nhs net emails. JC, MNe and JMc, RC and AH departed.

IG training delivered by DG with lively input and discussion from PRG members.

REF.	ACTIONS	LEAD/S	DUE DATE	STATUS/COMMENT
1	Meetings suggested by previous cohort: CYP commissioner, CYP / Adult transition services, SAIL service	TR	JUNE	RC TO ARRANGE FOR THE CYP COMMISSIONER TO VISIT THE GROUP AND SUB-GROUP TO AGREE DESIRED OUTCOMES AT A PRE-MEETING
2	CCG Clinical Priorities document modifications	GC	MAY	ONGOING – TR TO CONFIRM IF THERE ARE ANY UPDATES?
3	Declaration of Interest	ALL	JUNE	MEMBERS TO SEND DECLARATION OF INTEREST FORM
4	PRG subgroups	TR	JUNE	TR TO SEND LAST UPDATE ON GROUPS MEMBERSHIP
5	PRG payments	ALL	JUNE	MEMBERS TO CONTACT TR WITH BEST OPTION